

**DEPARTMENT INFORMATION**

**REQUISITION NUMBER:** \_\_\_\_\_ **DEPARTMENT NAME:** POLICE **DATE:** 12/30/2019  
**REQUESTOR:** Leslie Bruce **PHONE:** 570-5391

**VENDOR INFORMATION**

**NAME:** SRA International Inc. **VENDOR #:** 5125  
**DBA:** \_\_\_\_\_ **CONTACT:** John Purdon  
**ADDRESS:** PO Box 742213, Atlanta, GA 30374 **EMAIL:** John.Purdon@gdit.com  
**PHONE:** (609) 335-1374 **FAX:** \_\_\_\_\_

**MUNIS USER DEFINED FIELDS (UDFs)**

**PROCUREMENT PROCESS TYPE:** (5ETP CM) >25K<=100K EXCEPTION TO POLICY  
**CHANGE ORDER REASON (IF APPLICABLE):** Adding funds  
**INSURANCE:**  Yes  No **INSURANCE REASON (IF APPLICABLE):** \_\_\_\_\_  
**LABOR COMPLIANCE:**  Yes  No **TI EQUIPMENT:**  Yes  No **HOMELAND SECURITY GRANT:**  Yes  No  
**FUNDING SOURCE:** Homeland Security - State Cops grant

**DESCRIPTION OF PURCHASE**

DESCRIPTION / JUSTIFICATION FOR PURCHASE / TIMING CONSIDERATIONS / SERVICE LEVEL IMPACT IF NOT APPROVED

Three Intelligence Analysts provide critical specialized homeland security services to the Police Department. In 2006, PD Contracted with SRA International, Inc. for one analyst to work in conjunction with Los Angeles County Sheriff Department's Joint Regional Intelligence Center (JRIC) for criminal intelligence gathering. In 2016, a second analyst was added to the Gangs & Violent Crimes Division to aid in criminal suspect location and identification. A third analyst was added in 2017 to oversee the Long Beach Common Operating Picture (LBCOP) program, which provides video surveillance to the City of Long Beach and parts of the Port of Long Beach.

These analysts are budgeted in the State Cops grant.

FY19 Costs:  
 FY18 Unbilled Months: \$38,900  
 FY19 JRIC Analyst: \$160,000  
 FY19 LBCOP Analyst: \$120,000  
 FY19 Gang Analyst: \$144,000  
 Total: \$462,900

In anticipation of FY20 services, this request is to secure purchasing authority for the period October 1, 2019 to March 1, 2020. During this partial year, PD has committed to working closely with Human Resources and the Purchasing Agent to address a more permanent solution to ensure continuation of these services.

FY20 Purchasing authority requested for the term 10/01/19 to 03/01/20 is as follows:  
 JRIC Analyst: \$66,667  
 LBCOP Analyst: \$50,000  
 Gang Analyst: \$60,000  
 Total: \$176,667

(Continued)

**EXCEPTION TO POLICY REQUEST**  Yes  No

**AN EXCEPTION IS REQUESTED BECAUSE:**

*Explain why the purchase cannot be made using a competitive process in accordance with the City of Long Beach's standard purchasing procedures. Attach additional page(s) if needed.*

SRA International has provided contracted analysts that have proven that they can successfully handle confidential information and perform the analytical duties tasked to them. The three analysts currently working for LBPD have formed crucial intelligence networks that allow permanent Police Department employees to solve cases, locate suspects, and protect the citizens of Long Beach more effectively. They are embedded in complex programs, so removing these employees before completing a global procurement would cause the loss of the accumulation of knowledge that they have developed within their working teams.

This firm was previously awarded the Criminal Intelligence Section analyst contract no. 33106 in 2012 and once expired, the service was procured on an annual basis via the CMAF process. In FY19, grant funding was drastically reduced and the processing of this request was delayed in order to secure additional funding through the State Cops grant program, and a revised procurement strategy to avoid a break in these critical services.

**ACCOUNTING INFORMATION**

ACCOUNT STRING: [REDACTED] (FY19) AMOUNT: \$ 462,900.00

ACCOUNT STRING: [REDACTED] (FY20) AMOUNT: \$ 176,667.00

ACCOUNT STRING: \_\_\_\_\_ AMOUNT: \_\_\_\_\_

**QUOTES RECEIVED - Attach backup documentation in TCM.**

METHOD	BUSINESS NAME	NAME OF PERSON PROVIDING QUOTE	BUSINESS ADDRESS, PHONE, FAX, OR EMAIL	AMOUNT QUOTED

**DEPARTMENT DIRECTOR APPROVAL (IF APPLICABLE)\***

PRINT DIRECTOR NAME:

Robert Luna

DIRECTOR SIGNATURE:

R. Luna

DATE

12.31.19